



PINE COMMUNITY CENTER
100 PINE PARK DRIVE
WEXFORD, PA 15090
(724) 625-1636 EXT. 3
www.twp.pine.pa.us



FACILITY PERMIT APPLICATION (FIELDS)

NAME OF GROUP/ORGANIZATION _____

NAME OF REPRESENTATIVE _____

ADDRESS _____ CITY _____ ZIP _____

E-MAIL OF REPRESENTATIVE _____

TELEPHONE (DAY) _____ (EVENING) _____

FIELDS: (check) BRONCO I ____ BRONCO II ____ COLT ____ PONY ____ SOCCER I ____ SOCCER II ____ MULTI-PURPOSE I ____ MULTI-PURPOSE II ____ SPECIFIC HOURS: (check) 9:00-11:30AM ____ 12:00-2:30PM ____ 3:00-5:30PM ____ 6:00-8:30PM ____
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DAY(S) REQUESTED (check) MON ____ TUES ____ WEDS ____ THURS ____ FRI ____ SAT ____ SUN ____

START DATE: _____ FINISH DATE: _____

NUMBER OF PARTICIPANTS IN ORGANIZATION: _____

PERCENTAGE OF PINE RESIDENTS IN ORGANIZATION: _____

FOR THE PURPOSE OF _____ (type of use)

CERTIFICATE OF INSURANCE SUBMITTED _____ (date)

CONDITIONS FOR USE

1. ALL PERSONS, IF GIVEN PERMISSION TO USE PARK FACILITIES, ASSUME ALL RESPONSIBILITIES WITH REGARD TO INJURY AND/OR ACCIDENT AND ALL LIABILITIES.
2. ALL PERSONS, IF GIVEN PERMISSION TO USE PARK FACILITIES, WILL ABIDE BY ALL PARKS & RECREATION RULES & REGULATIONS. REGULATIONS WILL BE PROVIDED AT TIME OF PERMIT ISSUANCE.
3. EXCHANGING OF FACILITY PERMITS WITH ANOTHER INDIVIDUAL OR TEAM IS PROHIBITED. PERMITS MUST BE KEPT WITH THE INDIVIDUAL OR TEAM WHILE USING PARK FACILITIES.
4. PERMIT HOLDER AGREES TO BE HELD RESPONSIBLE FOR ANY DAMAGE DONE TO THE FACILITY WHILE THIS PERMIT IS IN EFFECT.
5. ALL GROUPS USING PARK FACILITIES SHALL BE REQUIRED TO CLEAN UP ANY/ALL DEBRIS AFTER EACH EVENT.
6. THE PERMIT HOLDER WILL DECIDE IF THE FIELDS ARE PLAYABLE. THIS PERSON WILL USE COMMON SENSE AND GOOD JUDGMENT IN THE DECISION TO PLAY. HOWEVER, THE TOWNSHIP RESERVES THE RIGHT TO CANCEL PLAY DUE TO POOR FIELD CONDITIONS.
7. EACH TEAM OR LEAGUE IS RESPONSIBLE FOR LINING THE FIELD, MAINTAINING THE INFIELD AND PROVIDING EQUIPMENT AND BASES.

FACILITY PERMIT APPLICATION (FIELD)

PAGE TWO

- 8. CLIMBING OF GOALS OR BACKSTOPS IS PROHIBITED.
- 9. ALL PARKING MUST BE IN THE PARKING LOT. NO VEHICLES ARE ALLOWED TO PARK ON GRASSY AREAS, GRAVEL ROADWAY, BEHIND BACKSTOPS OR ALONG THE SIDE OF THE FIELDS OR PAVILION. **ANY VEHICLE PARKED ILLEGALLY WILL BE TAGGED AND/OR TOWED AT THE DISCRETION OF THE TOWNSHIP.**
- 10. TEAMS MUST PROVIDE ROSTER WITH NAMES AND ADDRESSES OF ALL TEAM MEMBERS. FURTHER DOCUMENTATION MAY BE REQUIRED.
- 11. RESPONSIBLE ADULT SUPERVISION MUST BE MAINTAINED AT ALL TIMES DURING USE OF PERMIT.
- 12. NO PROFANE OR VULGAR LANGUAGE SHALL BE PERMITTED.
- 13. RAIN-OUT RESCHEDULING WILL BE THE RESPONSIBILITY OF THE PERMIT HOLDER. GAMES MUST BE RESCHEDULED DURING THE EFFECTIVE DATES OF THE PERMIT.
- 14. **NO REFUNDS.**
- 15. THE TOWNSHIP RESERVES THE RIGHT TO APPROVE, DENY OR DISCONTINUE THE USE OF ANY FACILITIES BY ANY GROUP.
- 16. FOOD AND BEVERAGE SALES ARE LIMITED TO THE CONCESSION STAND.

PCC – Field Permit Waiver & Release Agreement:

Please review the attached Facility Field Permit Application Conditions of Use, Pine Community Park Field Usage and Fees (Attachment A) and Township of Pine Parks & Recreation Rules and Regulations.

The undersigned also agrees, on behalf of himself, his heirs, successors, or assigns and/or any organization he represents, its successors, assigns, members, participants and attendees at any function supported by this permit, to discharge, protect, release, indemnify and hold harmless the Township of Pine, its agents, officers, employees, elected and appointed officials, successors and assigns from any and all claims, damages, injuries, demands, actions, liabilities and expenses whatsoever, including but not limited to costs of defense and attorneys’ fees, directly or indirectly arising out of or relating to or resulting from any personal injury (including death) or damages to any person or property damage of any kind arising from applicant’s use of this permit granted by the Township of Pine.

In accepting this permit, the undersigned representative assures compliance by the group or organization. Failure to follow any of the above rules or direction from Township personnel could result in the forfeiture of permit (without refund of permit fee or any security deposit) and possible denial of future permits.

I have read and fully understand the conditions of this permit and the attachments.

In the event that the permit application is submitted on behalf of a group or organization, the undersigned certifies to the Township of pine that he/she is a duly authorized agent and representative of _____ (name of group/organization) and empowered to legally bind said group/organization to the above-stated terms and conditions.

SIGNED _____ ORGANIZATION _____ DATE _____

NOTE: THIS IS ONLY AN APPLICATION AND DOES NOT GUARANTEE ISSUANCE OF A PERMIT. ALL FIELD REQUESTS SHOULD BE SUBMITTED BETWEEN JANUARY 1ST AND JANUARY 31ST OF EACH CALENDAR YEAR.

PINE COMMUNITY PARK FIELD USAGE AND FEES
GOAL: FULL UTILIZATION OF TOWNSHIP FIELDS IS EXPECTED.
(ATTACHMENT A)

1. REQUESTS FOR USE OF PLAYING FIELDS SHALL BE MADE THROUGH THE TOWNSHIP OF PINE PARKS & RECREATION DEPARTMENT.
2. ALL FIELDS WILL BE SCHEDULED ON A SEASON TO SEASON BASIS.
3. INITIAL REQUESTS FOR FIELDS WILL BE ACCEPTED JANUARY 1 AND JANUARY 31 FOR SPRING SEASON AND JUNE 1 – JUNE 30 FOR FALL SEASON. REQUESTS MADE AFTER THIS TIME WILL BE CONSIDERED DEPENDING UPON FIELD AVAILABILITY.
4. SEASON PERMITS WILL BE ISSUED BY MARCH 15 (SPRING SEASON) AND JULY 15 (FALL SEASON).

5. BALL FIELD FEES:*	PER SLOT/SEASON*	PER EVENT
(% TOTAL ORGANIZATION)		
PINE RESIDENTS - 75%-100%	NO CHARGE	NO CHARGE
PINE RESIDENTS - 50%-74%	\$ 65.00	\$20.00
PINE RESIDENTS - 25%-49%	\$ 80.00	\$25.00
OTHER GROUPS**	\$ 235.00	\$30.00

*MAXIMUM LENGTH OF SEASON - 16 WEEKS. BASEBALL/SOFTBALL ADD \$10.00 TO EACH ABOVE-STATED PER SLOT/SEASON FEES AS A SURCHARGE TO DEFRAY MAINTENANCE COSTS FOR SUCH USES.

ALL **FOR PROFIT ORGANIZATIONS WILL BE CHARGED THE “OTHER GROUPS” FEE, REGARDLESS OF THE PERCENTAGE OF PINE RESIDENTS IN THE GROUP.

6. PRIORITY FOR USE OF FIELDS WILL BE GIVEN TO YOUTH SPORTS OVER ADULT SPORTS AND TO LEAGUE ORGANIZATIONS OVER INDIVIDUAL TEAMS.
7. TIME SLOTS AVAILABLE ON THE FOLLOWING FIELDS: MONDAY- FRIDAY 3:00 - 5:30 PM & 6:00 - 8:30 PM, & SATURDAY & SUNDAY 9:00 - 11:30AM, 12:00 - 2:30PM, 3:00 - 5:30PM, 6:00 - 8:30 PM. SLOTS ARE AVAILABLE IN THE FOLLOWING LOCATIONS: BRONCO I, BRONCO II, COLT, PONY, SOCCER I AND SOCCER II FIELDS.
8. A \$100.00 SECURITY DEPOSIT IS REQUIRED FOR THE USE OF EACH FIELD. THIS DEPOSIT WILL BE RETURNED, PROVIDED EXTRA CLEAN-UP WORK OR REPAIR IS NOT NECESSARY FOLLOWING YOUR USE. SHOULD THE DEPOSIT NOT BE SUFFICIENT TO COVER ALL CLEAN-UP OR REPAIR COSTS, YOU WILL BE BILLED FOR THE DIFFERENCE. A \$100.00 SECURITY DEPOSIT MUST BE MAINTAINED THROUGHOUT PERMIT USAGE. SEPARATE CHECKS ARE REQUIRED FOR THE RENTAL FEE AND SECURITY DEPOSIT.
9. REQUESTS OF TOURNAMENT DATES MUST BE MADE AT THE TIME OF APPLICATION. TOURNAMENT FEE IS \$100.00 PER FIELD/PER DAY. THE GROUP MUST ALSO RENT THE PAVILION ADJACENT TO THE FIELD BEING REQUESTED DURING THE DATES OF THE TOURNAMENT.
10. SOFT TOSS IS NOT PERMITTED AT PINE COMMUNITY PARK BALLFIELDS.
11. GROUPS DESIRING TO USE PINE COMMUNITY PARK FIELDS MUST CARRY LIABILITY INSURANCE OF AT LEAST \$500,000. CERTIFICATE FROM INSURANCE CARRIER VERIFYING LIMITS MUST BE SENT TO THE PARKS & RECREATION OFFICE PRIOR TO ISSUANCE OF AN OFFICIAL PERMIT. THE CERTIFICATE MUST:
 - A. PROVIDE A SINGLE LIMIT OF \$500,000 FOR PERSONAL INJURY AND PROPERTY DAMAGES EACH OCCURRENCE.
 - B. NAME THE TOWNSHIP OF PINE AS THE “ADDITIONAL INSURED”.
 - C. BE WRITTEN IN SUCH A MANNER THAT IT IS “PRIMARY” REGARDLESS OF ANY OTHER LIABILITY INSURANCE THAT THE TOWNSHIP MAY CARRY.

12. **ALL VEHICLES MUST BE PARKED IN THE PARKING LOT. FINES MAY BE ISSUED OR THE PERMIT HOLDER’S SECURITY DEPOSIT MAY BE HELD FOR ANY DAMAGES RESULTING FROM ANYONE WHO IS ILLEGALLY PARKED.** GRASSY AREAS MUST NOT BE USED FOR ROADWAYS, PARKING, OR FOR OTHER PURPOSES WHICH MAY INJURE OR DESTROY THE TURF OR LANDSCAPING
13. ALL LEAGUE ORGANIZATIONS AND INDIVIDUAL TEAMS MUST OBTAIN A PERMIT PRIOR TO FIELD USAGE.

