

TOWNSHIP OF PINE - PINE RICHLAND SCHOOL DISTRICT  
 QUARTERLY EARNED INCOME TAX RETURN



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Township of Pine E I T Collector  
 230 Pearce Mill Road  
 Wexford, PA 15090

**PRSRST STD  
 US POSTAGE  
 PAID  
 Wexford, PA  
 Permit No. 150**

**TAX DUE DATE**

**QUARTER**

**Return Service Requested**

Earnings From \_\_\_\_\_ To \_\_\_\_\_  
**TAX DUE DATE**

**MAKE CHECK PAYABLE TO:**  
 Township of Pine E I T Collector

Payment Drop Box - Front Parking Lot

**COMPLETE ALL INFORMATION - RETURN THIS PORTION TO COLLECTOR**

I hereby certify that this return has been examined by me and that the information contained herein is true, correct and complete.

Please Show Your Social Security No. Here

Signature/Date \_\_\_\_\_

**SEE INSTRUCTIONS ON BACK OF FORM - COMPUTE TAX HERE**

**KEEP THIS STUB FOR YOUR RECORDS**

<b>1. GROSS WAGES</b>		
<b>2. NET PROFIT</b>		
<b>3. TAX DUE 1%</b>		
<b>4. PENALTY AND INTEREST</b>		
<b>5. TOTAL PAYMENT</b>		

<b>1. ACTUAL GROSS WAGE EARNINGS</b>		
<b>2. EST. NET PROFIT FROM BUSINESS</b>		
<b>3. TAX DUE (1% of lines 1 &amp; 2)</b>		
<b>4. PENALTY AND INTEREST</b> (1% per mo. after due date on the tax due)		
<b>5. TOTAL PAYMENT ENCLOSED</b>		

Office Hours: Mon. thru Fri. 8:00A.M. - 4:30P.M.  
 Phone: 724-625-1636 Ext 118  
 Home Page: <http://twp.pine.pa.us>

Quarterly payments must accurately reflect earnings.  
 A penalty may be charged for underpayment.

**PLEASE CHECK APPLICABLE BOXES BELOW AND COMPLETE FORM**

**Tax is being withheld by the employer.**

Employer \_\_\_\_\_

Address \_\_\_\_\_

Employer Telephone # \_\_\_\_\_

**Liability for this tax has ceased or does not apply. Please check correct box below.**

Full-time Homemaker     Retired     Deceased     Moved

Other    Please Explain \_\_\_\_\_

Effective Date \_\_\_\_\_

**If name or address has changed, please provide new address below.**

Name \_\_\_\_\_

Address \_\_\_\_\_

Municipality, if PA \_\_\_\_\_

**INSTRUCTIONS FOR FILING QUARTERLY  
EARNED INCOME TAX FORM**

**1. WHO MUST FILE:** Every resident or applicable non resident of the Township whose earnings are from salaries, wages, commissions, or other compensation, received from one or more employers, on which the earned income tax was not deducted, must file a quarter return indicating gross earnings irrespective of the place services were performed. Every resident or applicable non resident of the Township who has income from the operation of a business, profession, or other activity, except corporations, that anticipates a net gain from the operation of the business, profession, trade, etc., must file a quarter return indicating estimated net profit. Residents who anticipate earnings or net profit of \$5,000 per year or less may file annually.

**2. DUE DATE OF RETURN:** This return must be filed and the tax paid on or before the tax due date indicated on the face of the form.

**3. INTEREST AND PENALTIES:** All taxes imposed by this ordinance remaining unpaid after they are due shall bear interest in addition to the unpaid tax, at the rate of six per cent (6%) per annum and a penalty of one-half (1/2) of one per cent (1%) for each month or fraction of a month until paid.

**THIS FORM MUST BE FILED WITH THE  
TOWNSHIP WHEN EMPLOYED OR WHEN  
TEMPORARILY UNEMPLOYED.**