

## MINUTES OF MEETING OF TOWNSHIP OF PINE BOARD OF SUPERVISORS

Tuesday, January 20, 2009

Township of Pine Municipal Building

### EXECUTIVE SESSION

Members in attendance were: Michael J. Dennehy, Chair; Philip D. Henry, Vice-Chair; Frank Spagnolo; Ted Owen; and Ed Holdcroft. Also in attendance were Gary Gushard, Township Solicitor; Cheryl N. Fischer, Manager; Scott D. Anderson, Assistant Manager; Jack C. Fasick; and Joni K. Patsko, Director of Parks and Recreation.

Motion was made by Mr. Spagnolo and seconded by Mr. Owen to call an Executive Session at 6:00 p.m. for the purpose of discussing litigation and personnel matters. The aye vote on the motion was unanimous. Motion carried.

Motion was made by Mr. Spagnolo and seconded by Mr. Owen to terminate the Executive Session at 6:25 p.m. The aye vote was unanimous. Motion carried.

### REGULAR MEETING

Mr. Dennehy questioned Mr. Gushard if the Executive Session met the guidelines of the Sunshine Act and Mr. Gushard responded affirmatively, as the discussion related to litigation and personnel.

This meeting of the Township of Pine Board of Supervisors was called to order at 6:30 p.m. by Michael J. Dennehy, Chair.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

Members in attendance were: Michael J. Dennehy, Chair; Philip D. Henry, Vice-Chair; Frank Spagnolo, Ted Owen, and Ed Holdcroft. Also in attendance were Gary Gushard, Township Solicitor; Cheryl N. Fischer, Manager; Scott D. Anderson, Assistant Manager; Larry Kurpakus, Director of Land Development; Jack C. Fasick, Director of Public Works; Joni K. Patsko, Director of Parks and Recreation; Kevin Brett of Lennon, Smith Souleret Engineering Inc., and Richard Voll, Wexford Volunteer Fire Company. Northern Regional Police Chief T. Robert Amann; Kimberly Pierson, Parks and Recreation Commission; and Carole Keeley of the Northern Tier Library Board, were present through their reports.

There were two visitors present.

### NORTHERN TIER LIBRARY

Ms. Keeley was presented with a Pine sweatshirt in appreciation for her service of ten years on the Board of the Northern Tier Library.

CORRESPONDENCE

Mrs. Fischer reported there was no additional correspondence to that in the meeting packet.

PUBLIC COMMENT

Mr. Roger Boff, Pine Business Association, remarked on the inauguration ceremony that day for President Obama.

COMMITTEES

Parks and Recreation Commission

*Karrington Woods Park*

Ms. Patsko reported that rental of the community park in Karrington Woods has not been considered in the past as there are only seven parking spaces at that location. Upon investigation of the Township Code though, it appears there is no restriction to parking along Karrington Drive, so rental of that facility will be permitted.

*Community Center*

Ms. Pierson asked for Board approval of a Community Center naming rights policy prepared by the Parks and Recreation Commission. She explained that the policy will serve as an internal guideline and provide naming rights for donation levels and these donations would finance additional features at the center. She noted that there will be no naming rights for the main building.

Mr. Dennehy questioned if the donations could be applied to debt reduction.

Ms. Pierson replied that the Parks and Recreation Commission had not considered that option, but she felt that would be a good use.

Mr. Dennehy requested that the Board be supplied with a copy of the naming rights policy.

*Community Park Field Rental*

Ms. Pierson proposed several increases to Community Park field rental fees to cover increases in maintenance costs. She advised that the proposed fees are comparable to surrounding townships.

Mr. Spagnolo stated he would like to know the specific fees of surrounding townships before approving the increases.

## COMMITTEES

### Parks and Recreation Commission

#### Community Park Field Rental (Continued)

Ms. Patsko agreed to provide that information, but explained that delaying approval of the increases would delay the acceptance of rental applications.

The Board agreed that the proposed fee schedule was acceptable.

Mr. Gushard expressed his intent to prepare a resolution revising the fee schedule.

#### Community Center Window Coverings

Ms. Patsko referred to the bid tabulation for Community Center window coverings and stated that the low bid for solar shades from Caldwell's Windoware Hunter was acceptable.

Motion was made by Mr. Spagnolo and seconded by Mr. Owen to accept the Caldwell's Windoware Hunter Option 1 Solar Shades in the amount of \$12,325.00. The aye vote on the motion was unanimous. Motion carried.

#### Fireworks Bid

Ms. Patsko reported that the bids of Zambelli Fireworks Internationale and Pyrotecnico for Community Day fireworks are both \$9,975.00. She noted that Pyrotecnico guaranteed that price for the 2010 Community Day also.

Motion was made by Mr. Spagnolo and seconded by Mr. Henry to award the contract for the 2009 and 2010 Community Day Aerial Display Presentation to Pyrotecnico in the amount of \$9,975.00 for the 2009 and 2010 Community Days. The aye vote on the motion was unanimous. Motion carried.

## INTERGOVERNMENTAL AGENCIES

### Northern Tier Regional Library

Mrs. Keeley congratulated the Board on the new Community Center, stating it is a valuable asset to the community.

Mrs. Keeley then reported that the Northern Tier Regional Library's November 2008 circulation was 19,374, with 83 new borrowers registered, and 772 new items added to the collection. She advised that the library provided the Community Center magazines and books in the children's' room. She reported that the library has joined with Mt. Lebanon, Shaler, Sewickley, and South Park libraries to offer residents access to Tutor.com for live homework

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INTERGOVERNMENTAL AGENCIES

Northern Tier Regional Library (Continued)

help for kindergarten through Grade 12, college, and adult learning. She explained that using a library card, you would go to [www.northertierlibrary.org](http://www.northertierlibrary.org) and click on Live Homework Help. A certified tutor will work with that person between 2:00 p.m. and 10 p.m., using a chat window or drawing board, website and file sharing.

Mr. Dennehy suggested a newsletter article on Tutor.com be included in the upcoming newsletter.

Ms. Keeley offered to provide the information by e-mail the following day, as Mrs. Fischer advised it was needed immediately due to the printing schedule.

North Hills COG

Mr. Spagnolo reported that the North Hills Council of Governments continues to discuss the issue of county-wide tax collection. He added that there had also been discussion on the slight price decrease of road salt.

Pine-Richland School District

Mr. Henry reported that the Pine-Richland School District has commissioned a feasibility study for expansion of the high school and renovations are anticipated at the Pine-Richland Middle School. He noted that the School Board will be interviewing for Superintendent Dr. Manley's position upon his upcoming retirement.

PUBLIC SAFETY

Joint Police Board

Chief Amann provided specifics on the December Police Report and the 2007/2008 comparisons. He then announced that a roving DUI checkpoint is scheduled for Allegheny County in the upcoming week-end.

Wexford Volunteer Fire Company

Mr. Voll reported there were 38 calls in December (an increase from 26 in 2007) and 347 total calls in 2008 (an increase of 39 calls from 2007). He added that mutual aid fire calls increased from 57 in 2007 to 108 in 2008, partially due to a lower count of volunteers in those areas. He specified there were 5 structure fires in 2008, two of which were backyard sheds and the other three involved residential structures. Mr. Voll pointed out that false alarms decreased by 22. He complimented the Township's winter maintenance of its roads.

PUBLIC SAFETY

Wexford Volunteer Fire Company (Continued)

Mr. Owen stated that he had spoken the previous evening with fire company volunteers, who requested a copy of the building plans for the Community Center.

The Board agreed those plans should be provided to the Wexford Volunteer Fire Company.

Fire Marshal

Mr. Dennehy acknowledged the December 2008 Fire Marshal's report.

REPORT OF THE SOLICITOR

Mr. Gushard reported he will be preparing a final version of the Turnpike Memorandum of Understanding as it appears the issues have been resolved.

COMMUNITY DEVELOPMENT UPDATE

Administrative

Mr. Owen remarked that after personally viewing the commercial area in The Village at Pine, he felt that the new businesses should be able to advertise their opening with more than the permitted "sandwich" sign.

Mr. Kurpakus stated the ordinance provides all businesses with the opportunity to install temporary promotion signs for thirty days. He added that the Code Enforcement Department can provide more assistance to new businesses to allow them to use permitted signage to their full advantage.

Mr. Owen stated he would be in favor of a moratorium on sign enforcement for The Village at Pine, to which Mr. Spagnolo agreed.

Mr. Dennehy remarked that Code Enforcement must enforce the Code, as written.

The Board requested that Code Enforcement provide assistance to the new businesses, to allow them to adequately advertise their opening.

Administrative

Mr. Kurpakus reported that the December Building Report and the 2008 Summary indicate that construction decreased 25 % from 2007. He pointed out that commercial and residential construction figures were positively affected by construction in The Village at Pine.

## COMMUNITY DEVELOPMENT UPDATE

### *Developments before the Planning Commission*

#### Vista Estates

Mr. Kurpakus reported that the Planning Commission tabled a revised Vista Estates Subdivision plan, which now includes the adjacent six acre parcel fronting on Baur Drive.

#### Boudreau Consolidation Plan

Mr. Kurpakus reported that the Planning Commission recommends approval of the Robert and Kathleen Boudreau application to consolidate two parcels located in the "E-1" Zoning District at 661 Dean Road. Mr. Kurpakus noted that the additional 25 foot road right-of-way, provided as a condition of the Planning Commission, will be beneficial in future reconstruction of Mt. Pleasant Road.

Motion was made by Mr. Spagnolo and seconded by Mr. Holdcroft to grant preliminary and final approval of the Boudreau Consolidation Plan, pursuant to Sheet 1 and Sheet 2, prepared by E.A. Thaner & Associates and dated October 28, 2008 with the following conditions: 1) Township Engineer to review the recording plan prior to execution by the Township. 2) A 25 foot right-of-way should be indicated on the recording plan for Mt. Pleasant Road. The aye vote on the motion was unanimous. Motion carried.

#### Zoning Ordinance Revision - Kennels

Mr. Kurpakus reported that the Planning Commission recommended approval of the zoning ordinance revision to permit indoor kennels as a Conditional Use in the "C-1" Zoning District.

Mr. Gushard advised that a draft document has been provided to the kennel's legal council and the Allegheny County Department of Economic Development. He counseled that the Township can advertise for a Public Hearing on the issue.

Motion was made by Mr. Owen and seconded by Mr. Spagnolo to authorize advertisement for a Public Hearing for consideration of a Zoning Ordinance Revision to Chapter 84, to permit indoor kennels as a Conditional Use within the "C-1" Zoning District. The aye vote on the motion was unanimous. Motion carried.

## REPORT OF ENGINEER

Mr. Brett reported noted that the Engineer's Report was provided in the Board's meeting packet. He highlighted that an April bid opening is anticipated for the 2009 paving, with a June start date.

PUBLIC WORKS REPORT

Mr. Fasick had nothing to add to his written report.

ADMINISTRATIVE MATTERS

MINUTES

Mr. Owen expressed his understanding that he was to be appointed only as an alternate Supervisor Liaison to the Pine-Richland School District.

Motion was made by Mr. Spagnolo and seconded by Mr. Owen to approve the minutes of the January 5, 2009 Board of Supervisors meeting with the last paragraph on Page 3 to read: "Motion was made by Mr. Spagnolo and seconded by Mr. Holdcroft to reappoint Philip Henry as Supervisor Liaison to the Pine-Richland School District with Edward Owen as an alternate." The aye vote on the motion was unanimous. Motion carried.

ROUTE 910/PEARCE MILL ROAD INTERSECTION

Mr. Anderson referred to HRG memorandum of January 13, 2009, which provides additional information on the limitations listed in their proposal for preliminary engineering and final design of the Route 910/Pearce Mill Road intersection. Mr. Anderson advised that it was determined at the December 5, 2008 meeting with PENNDOT that HRG's scope is to include wetland identification and delineation only, if necessary.

Motion was made by Mr. Spagnolo and seconded by Mr. Henry to authorize execution of a contract with Herbert, Rowland & Grubic for engineering services for the Preliminary and Final Design of the Route 910/Pearce Mill Road Intersection Improvement project. The aye vote on the motion was unanimous. Motion carried.

RESOLUTION 792

Mr. Gushard explained that Resolution 792 will accept the Southridge Estates Plan roads in Pine as part of the public road system.

Mr. Brett confirmed that Lennon Smith Souleret has recommended approval of that acceptance.

Motion was made by Mr. Owen and seconded by Mr. Spagnolo to enact Resolution 792, accepting the dedication of those portions of the public rights-of-way (situated in the Township of Pine) within the "Southridge Estates" Plan of Lots and to be known as "Southridge Drive" and "Crawford Court", as parts of the public road system of the Township of Pine. The aye vote on the motion was unanimous. Motion carried.

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RESOLUTION 793

Motion was made by Mr. Henry and seconded by Mr. Spagnolo to enact Resolution 793, authorizing the disposition of public records as set forth in the Municipal Records Manual. The aye vote on the motion was unanimous. Motion carried.

MUNICIPAL BUILDING COUNTERTOP

Mr. Spagnolo recommended that the bids for countertops for the Municipal Building alteration be rejected, as he thought additional quotes would be beneficial.

Motion was made by Mr. Owen and seconded by Mr. Spagnolo to reject all bids for countertops for the Municipal Building alternation and to rebid the product. The aye vote on the motion was unanimous. Motion carried.

ALLEGHENY LEAGUE OF MUNICIPALITIES CONFERENCE

Motion was made by Mr. Spagnolo and seconded by Mr. Holdcroft to authorize attendance of the Board of Supervisors at the 36<sup>th</sup> Annual Conference for the Allegheny League of Municipalities to be held April 2 through April 5, 2009 at Seven Spring. The aye vote on the motion was unanimous. Motion carried.

WESTERN EXECUTIVE DEVELOPMENT CONFERENCE

Motion was made by Mr. Spagnolo and seconded by Mr. Owen to authorize Cheryl N. Fischer and Scott D. Anderson to attend the Western Executive Development Conference to be held February 18, 2009 through February 20, 2009 at Nemaquin Woodlands Conference Center. The aye vote on the motion was unanimous. Motion carried.

REVIEW PROPOSED AGENDA FOR FEBRUARY 2, 2009

*Unfinished Business - None*

*New Business*

*Boudreau Consolidation Plan* **REMOVED**

Mr. Anderson reported that Mr. Robert Boudreau has requested to present plans for the Highcroft Learning Center and concert series at the Board's February 2, 2009 meeting. He advised that it could be scheduled for the February work session, at the Board's discretion.

Motion was made by Mr. Spagnolo and seconded by Mr. Holdcroft to cancel the February 2, 2009 Board of Supervisors meeting and schedule review of the Highcroft Learning Center for February 19, 2009. The aye vote on the motion was unanimous. Motion carried.

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COMMUNITY CENTER LOCKER ROOMS

Mr. Anderson reported that staff has met with Larsen Architects and the planning for Community Center locker rooms is progressing as quickly as possible.

ADJOURN

Motion was made by Mr. Owen and seconded by Mr. Spagnolo to adjourn. The aye vote on the motion was unanimous. Motion carried.

The meeting adjourned at 7:40 p.m.