

# MINUTES OF MEETING OF TOWNSHIP OF PINE BOARD OF SUPERVISORS

Tuesday, January 20, 2015

Pine Community Center

## PLEDGE OF ALLEGIANCE

## ROLL CALL

Mr. Michael J. Dennehy, Chair, called this meeting of the Township of Pine Board of Supervisors to order at 6:30 p.m.

Members in attendance were: Michael J. Dennehy, Chair; Phil Henry, Vice-Chair; Pat D. Avolio, Edward J. Holdcroft, and Frank J. Spagnolo. Also in attendance were: Gary Gushard, Tucker Arensberg, P.C., Solicitor; Scott Anderson, Township Manager; Amy Pampiks, Administrative Operations & Human Resources Manager; Joni Patsko, Director of Parks and Recreation; John Gill, Parks and Recreation Chair, Larry Kurpakus, Director of Land Development and Code Enforcement; Tony Barbarino, Director of Public Works; Tim Flaherty, Fire Marshal; Jan Kowalski, Financial Administrator & Business Tax Collector; Robert Firek, Lennon Smith Souleret Engineering; Chief T. Robert Amann, Northern Regional Police Department; and Diane Illis, Northern Tier Library Board.

There were 4 visitors present.

## CORRESPONDENCE

Mr. Anderson reported there is no additional correspondence.

## PUBLIC COMMENT

There were no requests to address the Board of Supervisors at this time.

## COMMITTEES

### Parks and Recreation Commission

Mr. Gill highlighted the 2014 Friends of Pine Contributions and the 2015 Calendar of Events from his report.

Ms. Patsko stated that there is a meeting tonight (January 20, 2015) inviting public input for the Township of Pine parks and recreation improvements. This information will be included as part of the Comprehensive Plan.

## INTERGOVERNMENTAL AGENCIES

### Northern Tier Regional Library

Ms. Illis reported that the IRS is no longer providing instruction booklets for taxes for residents to pick up at the library. The information will now be available on-line. She also highlighted programs through the holidays, including the popularity of the recent Frozen Party and the kids New Year's Eve Disco Party.

Ms. Illis stated that electricians have updated the lighting fixtures and they are working with Duquesne Light for a rebate through their Watt Choices program.

### North Hills Council of Governments (COG)

Mr. Spagnolo reported that the Environmental Protection Agency (EPA) is mandating municipalities to develop plans to reduce the Total Maximum Daily Load TMDLs for impaired waterbodies. Several areas are being affected by these requirements. Frank Spagnolo also gave an update on salt usage for the North Hills COG. Lastly, he reported that DCNR recreation and conservation grant money may be available and that the application period is through mid-April.

Pine-Richland School District

Mr. Henry reported on three awards received by the Pine-Richland School District.

1. The Pennsylvania Department of Education's Division of Federal Programs is honoring Richland Elementary School for being named as a Title I Distinguished School for 2013-2014. Richland Elementary received the honor because it ranked in the top five percent of Title I Schools.
2. U.S. Secretary of Education Arne Duncan recognized Wexford Elementary as one of 337 schools in the country as a National Blue Ribbon School for 2014. The school has about 400 students in kindergarten through third grade, and its selection was based on overall academic excellence.
3. Pine-Richland High School ranked at the top of Allegheny County in the 2013-14 Pennsylvania School Performance Profiles.

PUBLIC SAFETY

Joint Police Board

Chief Amann stated that in addition to his written report that he felt PennDot was doing a good job providing winter maintenance for the State Roads.

Fire Marshal

Mr. Flaherty had nothing to add to his written report.

Wexford Volunteer Fire Company

Mr. Voll highlighted the written report for the Wexford Volunteer Fire Company including the 2014 year-end summary.

REPORT OF THE SOLICITOR

Mr. Gushard reported that the Zoning Hearing Board will meet on January 26, 2015 to address two requests.

1. Mattress Firm located in the Wexford Plaza is requesting a sign variance. Due to limited wall space they are redesigning their sign with the word mattress stacked on top of the word firm which exceeds the height limitation of the Township Code.
2. Starbucks is requesting two wall signs and one ground sign larger than permissible. Mr. Flaherty clarified that it is an entrance sign directing patrons to the drive through lane.

PASHEK ASSOCIATES COMPREHENSIVE PLAN REVIEW

Mr. Pashek gave an overview of the status of the comprehensive plan stating that the recreation plan component will be included as part of the comprehensive plan. He highlighted four chapters of the plan:

1. Connectivity
2. Community & Character and Appearance
3. Infrastructure Improvements
4. Recreation and Leisure

Mr. Pashek outlined the timeline moving forward, tentatively projecting late summer for adoption.

## COMMUNITY DEVELOPMENT UPDATE

### Developments before the Planning Commission

#### Pinecrest Manor Lot 230 Revised Subdivision

Mr. Kurpakus reported that NVR, Inc. has submitted a request to modify the front building line for lot 225 from 35' to 30'. The purpose of the subdivision is to allow the construction of a garage to further reduce the slope of the driveway and enhance the grading of the front yard. The approval allowed a minimum front building line of 25'. No additional modifications are proposed for development. One outstanding item remains from the LSSE review dated 12/16/14 and will be addressed on the final recording plan.

Motion was made by Mr. Spagnolo and seconded by Mr. Avolio to grant preliminary and final approval of the Pinecrest Manor lot 230 revised plan drawing 1 of 1 dated November 24, 2014 and prepared by The Meritage Group with the following condition:

1. Compliance with the LSSE review letter dated 12/16/14.

The aye vote on the motion was unanimous. Motion carried.

#### Ordinance 373

Mr. Kurpakus reported that the Township is amending chapter 84 of the Township Code. The ordinance will update portions of the sign code as well as stormwater management and communication facilities.

## ENGINEER'S REPORT

Mr. Firek stated that the main work on the Baur Drive sanitary sewer system has been completed; all work should be finished by the end of spring.

Mr. Firek stated that Lennon, Smith, Souleret Engineering is working to develop an MS4 training program for the staff and elected officials due to the new requirements per DEP.

## PUBLIC WORKS REPORT

Mr. Barbarino had nothing to add to his written report.

Mr. Dennehy commented that the Road Program Report will need further examination and discussion.

Mr. Spagnolo suggested that some of the Board members should accompany Tony on an inspection of the Township's roads.

## ADMINISTRATIVE MATTERS

### MINUTES

Motion was made by Mr. Henry and seconded by Mr. Avolio to approve the Board of Supervisors minutes of January 5, 2015. The aye vote on the motion was unanimous. Motion carried.

## FINANCIAL STATEMENTS

Motion was made by Mr. Henry and seconded by Mr. Avolio to approve the Financial Statements and the payment of bills thereon. The aye vote on the motion was unanimous. Motion carried.

PINE AUTOMOTIVE SPECIALISTS – Conditional Use

Motion was made by Mr. Avolio and seconded by Mr. Spagnolo to open the Public Hearing to consider the request of Pine Automotive Specialists for conditional use approval related to property located at 130 Wexford Bayne Road, Wexford, PA 15090.

Mr. Gushard explained the Planning Commission tabled the application at their January 12, 2015 meeting. He summarized that the Planning Commission was requesting further clarification for this application from the applicant regarding use and architectural detail.

Mr. Avolio stated that the Planning Commission discussed the proposed use of the property by Pine Automotive Specialists. At this time the Board should wait for the Planning Commission's recommendation for the use before taking any further action. If the conditions meet code the Board has no recourse but to approve the proposed use.

Motion was made by Mr. Holdcroft and seconded by Mr. Spagnolo to continue the Conditional Use Hearing until the February 16, 2015 Board meeting. The aye vote on the Motion was unanimous. Motion carried.

Mr. Henry left the meeting at 7:25 p.m.

RESOLUTION 915

Jan Kowalski, Financial Administrator and Business Tax Collector, stated that changes for fees from Chapter 128, Taxation, are proposed as follows:

Mercantile and Business Privilege License:

Currently registration of a business is required only once for each applicant at each location. The proposed change is for no fee due at the time of a business registration but a \$10 annual fee for license renewal paid with business tax return will be required. Businesses with an approved exemption from paying mercantile and business privilege tax will be subject to the annual license renewal fee.

Ms. Kowalski stated that at the current time businesses that claim exempt status do not have to file a tax return. However, having an annual fee for license renewal paid with the business tax return will require them to file, which in turn will help the township keep an update to date record of current businesses.

Mr. Flaherty explained that fees will also be amended to include the following fees:

Fire sprinkler system (plan review, inspections and acceptance testing):

- (1) (A) 20 Sprinkler heads or less - \$ 75.00.  
(B) 150 Sprinkler heads or less - \$150.00.  
(C) 400 Sprinkler heads or less - \$300.00.  
(D) Over 401 Sprinkler heads - \$350.00.
- (2) Commercial fire alarm system (plan review, inspections and acceptance testing): \$75.00.
- (3) Commercial kitchen fire suppression system (plan review, inspections and acceptance testing): \$75.00.
- (4) Other alternative fire suppression systems installation: \$75.00.

Mr. Kurpakus stated that the fees are proposed as a result of the zoning department taking on more of the plan review responsibilities. The ICC plan review fees are very high and there is no control on turnaround time. This modification is better for the developer and more timely and cost effective for the Township.

Mr. Spagnolo pointed out that this is potentially an added liability for the Township.

Mr. Kurpakus stated that the code officers are certified by the Department of Labor & Industry and are able to handle the responsibility. For larger projects the zoning department will still use ICC for plan review.

Mr. Kurpakus also noted that currently plan review fees are not additional to the cost of the construction permit.

Motion was made by Mr. Spagnolo and seconded by Mr. Avolio to adopt Resolution 915 Amending the Township Fee Schedule. The aye vote on the motion was unanimous. Motion carried.

#### PELRAS CONFERENCE

Motion was made by Mr. Spagnolo and seconded by Mr. Avolio to authorize Scott Anderson and Amy Pampiks to attend the PELRAS 2015 Annual Training Conference at State College, March 18-20, 2015. The aye vote on the motion was unanimous. Motion carried.

#### FEBRUARY 2, 2015

The Board reviewed and approved the agenda proposed for the February 2, 2015 meeting.

#### Unfinished Business

*Ordinance 373 Amending Chapter 84 of the Township Code  
Resolution 916 dispensation of records  
2015 Road Program Report*

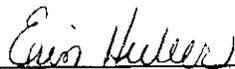
#### New Business

*Pine Community Center Stair Replacement Bid*

#### ADJOURNMENT

Motion was made by Mr. Spagnolo and seconded by Mr. Avolio to adjourn. The aye vote on the motion was unanimous. Motion carried.

The meeting adjourned at 7:38 p.m.



Recording Secretary



Township Manager