

## MINUTES OF MEETING OF TOWNSHIP OF PINE BOARD OF SUPERVISORS

Monday, February 2, 2015

Pine Community Center

### EXECUTIVE SESSION

Motion was made by Mr. Spagnolo and seconded by Mr. Henry to conduct an Executive Session at 6:00 p.m. for the purpose of discussing property and potential litigation issues. The aye vote on the motion was unanimous. Motion carried.

Board members in attendance were: Michael J. Dennehy, Chair; Phil Henry, Vice Chair; Pat Avolio, and Frank J. Spagnolo. Also in attendance was: Gary J. Gushard, Solicitor; Scott Anderson, Township Manager; and Amy Pampiks, Administrative Operations and Human Resources Manager.

Motion was made by Mr. Spagnolo and seconded by Mr. Avolio to terminate the Executive Session at 6:15 p.m. The aye vote on the motion was unanimous. Motion carried.

### REGULAR MEETING

#### ROLL CALL

Michael J. Dennehy, Chair, called this meeting of the Township of Pine Board of Supervisors to order at 6:30 p.m.

Board members in attendance were: Michael J. Dennehy, Chair; Phil Henry, Vice Chair, Pat Avolio, and Frank J. Spagnolo. Also in attendance were: Gary J. Gushard, Solicitor; Scott D. Anderson, Township Manager; Amy Pampiks, Administrative Operations and Human Resources Manager; Larry Kurpakus, Director of Land Development and Code Enforcement; Joni Patsko, Director of Parks and Recreation; Tony Barbarino, Director of Public Works; and Jan Kowalski, Financial Administrator and Business Tax Collector.

There was 1 visitor present.

Mr. Dennehy questioned Mr. Gushard if the prior Executive Session met the guidelines of the Sunshine Act and Mr. Gushard responded affirmatively, as the discussion related to property and potential litigation issues.

#### PLEDGE OF ALLEGIANCE

#### CORRESPONDENCE TO BOARD OF SUPERVISORS

Mr. Anderson stated there was no additional correspondence.

#### PUBLIC COMMENT

There were no requests to address the Board of Supervisors at this time.

APPROVAL OF MINUTES

Motion was made by Mr. Spagnolo and seconded by Mr. Henry to approve the minutes of the January 20, 2015 Board of Supervisors meeting. The aye vote on the motion was unanimous. Motion carried.

UNFINISHED BUSINESS – None.

NEW BUSINESS

APPOINTMENTS TO LIBRARY BOARD

Motion was made by Mr. Henry and seconded by Mr. Spagnolo to appoint Robert Sapinkopf, Carole Keeley, and Cathy Boyle to serve consecutive 3-year terms on the Northern Tier Library Board. The aye vote on the motion was unanimous. Motion carried.

ORDINANCE 373 – PUBLIC HEARING

Motion was made by Mr. Spagnolo and seconded by Mr. Avolio to open the Public Hearing for official consideration and proposed enactment of Ordinance 373 amending Chapter 84 of the Township Code updating portions of the sign code, stormwater management, prohibited discharge and wireless communication facilities. The aye vote on the motion was unanimous. Motion carried.

Mr. Gushard summarized that he worked with staff, as well as contributions from the North Hills Council of Governments, and Lennon, Smith Souleret Engineering, to provide for the lengthy Ordinance 373 that will update the sign, stormwater management, prohibited discharge, and wireless communication facilities portions of the code.

No public comment was offered.

Motion was made by Mr. Spagnolo and seconded by Mr. Henry to close the Public Hearing. The aye vote was unanimous. Motion carried.

Motion was made by Mr. Spagnolo and seconded by Mr. Henry to enact Ordinance 373 amending Chapter 84 of the Township Code updating portions of the sign code, stormwater management, prohibited discharge and wireless communication facilities. The aye vote on the motion was unanimous. Motion carried.

RESOLUTION 916

Motion was made by Mr. Henry and seconded by Mr. Spagnolo to adopt Resolution 916 regarding disposition of records. The aye vote on the motion was unanimous. Motion carried.

RESOLUTION 917

Mr. Spagnolo stated he would like the resolution to include that there will be 2 designated members of the Board of Supervisors represented on the Financial Management Team, updating the current wording that a designated member of the Board of Supervisors be appointed with a designated alternate. The Board was agreeable to this suggestion.

Motion was made by Mr. Avolio and seconded by Mr. Henry to adopt Resolution 917 establishing an investment policy for the Township of Pine. The aye vote on the motion was unanimous. Motion carried.

PINE COMMUNITY CENTER STAIR REPLACEMENT BID AWARD

Mr. Anderson summarized that the project will increase the stair width to 6 feet. He stated that four bids were received and the low bidder was R.D. Stewart Co. with a base bid of \$86,700 including alternate 1 allocating \$8,000 for the installation of the stairwell during off hours at the community center and alternate 2 allocating \$6,000 for the cost of tenting the area during construction.

Mr. Avolio asked if the bid was higher than the budgeted amount. Ms. Kowalski stated that the budgeted amount for the project is \$59,000.

Ms. Patsko recapped the construction plans and explained that pedestrian traffic will be rerouted during construction.

Motion was made by Mr. Spagnolo and seconded by Mr. Avolio to award the Pine Community Center Stair Replacement Project to R.D. Stewart Company with the base bid amount of \$86,700 including both alternate 1 in the amount of \$8,000 and alternate 2 in the amount of \$6,000. The aye vote on the motion was unanimous. Motion carried.

2015 PEDESTRIAN IMPROVEMENTS BID

Motion was made by Mr. Spagnolo and seconded by Mr. Avolio to table the 2015 Pedestrian Improvements bid. The aye vote on the motion was unanimous. Motion carried.

WIND TURBINE BID AWARD

Motion was made by Mr. Henry and seconded by Mr. Avolio to award the sale of the wind turbine to Bruce Williams for the bid amount of \$8,260. The aye vote on the motion was unanimous. Motion carried.

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2015 ROADWAY IMPROVEMENT PROGRAM

Motion was made by Mr. Spagnolo and seconded by Mr. Henry to authorize advertisement for the 2015 roadway improvement program. The aye vote on the motion was unanimous. Motion carried.

2015 GFOA ANNUAL CONFERENCE

Motion was made by Mr. Spagnolo and seconded by Mr. Avolio to authorize Amy Pampiks and Jan Kowalski to attend the 2015 Government Finance Officers Association (GFOA) of PA Annual Conference at State College, April 26-28, 2015. The aye vote on the motion was unanimous. Motion carried.

ADJOURNMENT

Motion was made by Mr. Spagnolo and seconded by Mr. Henry to adjourn. The aye vote on the motion was unanimous. Motion carried.

The meeting adjourned at 6:43 p.m.



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Recording Secretary



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Township Manager