

MINUTES OF MEETING OF TOWNSHIP OF PINE BOARD OF SUPERVISORS

Monday, August 15, 2016

Pine Community Center

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION

Motion was made by Mr. Spagnolo and seconded by Mr. Henry to conduct an Executive Session at 5:45 p.m. for the purpose of discussing real estate matters. The aye vote on the motion was unanimous. Motion carried.

Board members in attendance were: Michael J. Dennehy, Chair; Phil Henry, Vice Chair; and Frank J. Spagnolo. Also in attendance were: Gary J. Gushard, Solicitor; Scott Anderson, Township Manager; and Amy Pampiks, Administrative Operations and Human Resources Manager.

Motion was made by Mr. Spagnolo and seconded by Mr. Henry to terminate the Executive Session at 6:25 p.m. The aye vote on the motion was unanimous. Motion carried.

ROLL CALL

The Township of Pine Board of Supervisors' meeting was called to order by Chairman Michael J. Dennehy at 6:30 p.m.

Members in attendance were: Michael J. Dennehy, Chair; Phil Henry, Vice-Chair; and Frank J. Spagnolo. Also in attendance were: Gary Gushard, Tucker Arensberg, P.C., Solicitor; Scott Anderson, Township Manager; Amy Pampiks, Administrative Operations & Human Resources Manager; Larry Kurpakus, Director of Land Development and Code Enforcement; Joni Patsko, Director of Parks and Recreation; Tony Barbarino, Director of Public Works; Tim Flaherty, Fire Marshal; Jan Kowalski, Financial Administrator & Business Tax Collector; T. Robert Amann, Chief of Police; Robert Firek, Lennon Smith Souleret Engineering; and John Gill, Parks and Recreation Commission.

There were 3 visitors present.

Mr. Dennehy questioned Mr. Gushard if the prior Executive Session met the guidelines of the Sunshine Act and Mr. Gushard responded affirmatively, as the discussion related to real estate matters.

CORRESPONDENCE FOR THE BOARD OF SUPERVISORS

Mr. Anderson reported there is no additional correspondence.

PUBLIC COMMENT

There were no requests to address the Board of Supervisors at this time.

COMMITTEES

Parks and Recreation Commission

Mr. Gill reported that the Parks and Recreation Commission have been working with Larry on trail connectivity from the high school to Treesdale and eventually connecting to Pine Park.

Mr. Gill stated that he and Joni Patsko met with Charles DeLisio, the candidate for the Parks and Recreation Commission and are requesting his appointment to fill the current vacancy.

Motion was made by Mr. Henry and seconded by Mr. Spagnolo to appoint Charles DeLisio to the Parks and Recreation Commission to fill the current vacancy with the term expiration of December 31, 2017. The aye vote on the motion was unanimous. Motion carried.

Joni Patsko stated that the sale of the Massey GC 2300 Tractor with loader through Municibid closed at 12:00 p.m. today with a final bid of \$4,800.

Motion was made by Mr. Spagnolo and seconded by Mr. Henry to award the sale of the Massey GC 2300 Tractor with loader to the high bidder in amount of \$4,800 per the Municibid bid sheet. The aye vote on the motion was unanimous. Motion carried.

Friends of Pine Community Parks

Mr. Gill reported that the Friends of Pine Golf Outing at Wildwood Golf Club was a great success, and while still tallying the funds, he believes that over \$16,000 was raised for Friends of Pine Community Parks. He noted that there was a lot of positive feedback with the course and event this year. Friends plans to have the event at the Wildwood Golf Club again next year. The Board commended all parties involved for a great job making the event a success.

Mr. Gill stated that Friends of Pine Community Parks is resurrecting the "Taste of Pine" event on September 29, 2016 at the Pine Community Center. This will be their second fund raiser for the year.

Mr. Gill noted that Friends of Pine Community Parks recently purchased new basketball hoops for Pine Park in the amount of \$3,200. They will be installed soon.

INTERGOVERNMENTAL AGENCIES

Northern Tier Regional Library

Mr. Anderson reported that Ms. Illis would not be at the meeting and that she is saving her report for next month.

North Hills COG

Mr. Spagnolo reported that the North Hills Council of Governments meeting was short and that salt contracts were discussed.

Pine-Richland School District

Mr. Henry reported that August 24, 2016 will be the first day of school this year. He added that the first football game is September 2nd at Mount Lebanon High School and the first home game is September 9th against Seneca Valley.

PUBLIC SAFETY

Joint Police Board

Chief Amann had nothing to add to his written report. Mr. Spagnolo stated that police calls were up in July. Mike Dennehy asked Chief Amann if additional patrol officers are needed. Chief Amann replied that additional officers will not be added at this time, possibly down the road.

Motion was made by Mr. Henry and seconded by Mr. Spagnolo to accept the Police Board report. The aye vote on the motion was unanimous. Motion carried.

Fire Marshal

In addition to his written report, Mr. Flaherty referenced the budget overage for outfitting the new fire engine. Mr. Dennehy asked if the truck was spec'd incorrectly and that led to exceeding the original budget for the cost of the truck. Mr. Flaherty stated that it was not a spec issue, but rather the cost for the customization to equip the truck. Frank Spagnolo asked what the additional amount is over the budgeted cost to equip the truck. Mr. Flaherty stated \$15,306.20, adding that the suggestion is to transfer money from the annual fund drive savings to cover the cost. The Board gave approval to proceed.

Wexford Volunteer Fire Company

Mr. Voll highlighted the written report for the Wexford Volunteer Fire Company stating that 44 calls were received in July which is up by 3 calls from July of 2015.

REPORT OF THE SOLICITOR

Mr. Gushard reported that on July 12, 2016 there was a hearing regarding the application for a set-back variance concerning Lot 18 of the "Imperial Manor" Plan; at that time a continuation was granted to gather all necessary information. The prospective property owners have decided not to proceed with the purchase of the lot. There will be no further proceedings.

Mr. Gushard reported that the status on the St. Barnabus – Trees Property Tax Exemption application is still at the administrative hearing state.

Mr. Gushard reported that the Board's action from the July 5, 2016 meeting regarding the decision on the Village of Pine Phase VI has had no further action or appeal filed. He stated he will be working with Larry on the Developer's agreement.

Mr. Gushard reported that an appeal has been filed by the Lake Macleod HOA and individual homeowners regarding the Board's decision from the July 5, 2016 meeting regarding Laurel Grove Conditional Use and Subdivision. Judge James will review the appeal. The process could take 6 months before a decision is determined.

COMMUNITY DEVELOPMENT UPDATE

Developments before the Planning Commission

VILLAS OF ENGLISH FARMS

Larry Kurpakus stated that the Planning Commission meeting for August was canceled due to lack of agenda items. Mr. Kurpakus reported that two written requests for extensions are in the packet for the Board to consider. He continued the Villas of English Farms has minor changes and is requesting an extension through September 30, 2016. Brookfield Estates is still working through private property matters and requested an extension through September 18, 2016.

Mr. Gushard stated that the work session meeting in September is on the 19th but the extension ends on September 18th. He asked if the extension could be prolonged until September 30, 2016. Mr. Kurpakus stated that he would make sure the period of extension for Brookfield Estates reflected the September 30, 2016 date.

Motion was made by Mr. Spagnolo and seconded by Mr. Henry to grant the Villas of English Farms developer's request for an extension through September 30, 2016. The aye vote on the motion was unanimous. Motion carried.

BROOKFIELD ESTATES

Motion was made by Mr. Spagnolo and seconded by Mr. Henry to grant the Brookfield Estates developer's request for an extension through the September 18, 2016 adding the condition that the extension date will be extended until September 30, 2016. The aye vote on the motion was unanimous. Motion carried.

ENGINEER'S REPORT

In addition to his written report Mr. Firek gave an update on the progress of the salt building noting that it is on schedule.

Motion was made by Mr. Henry and seconded by Mr. Spagnolo to accept the public works report. The aye vote on the motion was unanimous. Motion carried.

PUBLIC WORKS REPORT

Mr. Barbarino highlighted from his written report.

REQUEST TO ADVERTISE THE SALE OF THE 2005 INTERNATIONAL 7400 4X4 THROUGH MUNICIBID

Motion was made by Mr. Henry and seconded by Mr. Spagnolo for authorization to advertise the sale of the 2005 International 7400 4x4 truck through Municibid. The aye vote on the motion was unanimous. Motion carried.

ADMINISTRATIVE MATTERS

MINUTES

Motion was made by Mr. Henry and seconded by Mr. Spagnolo to approve the Board of Supervisors minutes of July 18, 2016. The aye vote on the motion was unanimous. Motion carried.

FINANCIAL STATEMENTS

Motion was made by Mr. Spagnolo and seconded by Mr. Henry to approve the Financial Statements and the payment of bills thereon. The aye vote on the motion was unanimous. Motion carried.

APPOINTMENT OF MAHER DUESSEL CPA'S TO PROVIDE AUDITING SERVICES

Mike Dennehy asked if the auditing services would include the fire company. Jan Kowalski stated that it would include the fire company.

Motion was made by Mr. Spagnolo and seconded by Mr. Henry to appoint Maher Duessel CPA's to provide independent auditing services for the Township of Pine for calendar years 2016-2018. The aye vote on the motion was unanimous. Motion carried.

ELECTRONIC COMMUNITY MESSAGE SIGN AGREEMENT WITH HIGHMARK

Mike Dennehy asked who is responsible for insuring the message sign. Mr. Gushard stated that Highmark is carrying the insurance coverage on the sign through construction and until we accept the agreement, then the Township will insure the sign. Mr. Dennehy asked if the Township has a copy of the insurance certificate. Mr. Anderson stated that once the agreement is completed we will receive the insurance certificate. Mr. Dennehy stated that he would prefer to have the insurance certificate prior to signing the agreement. Mr. Anderson suggested that a motion be made to authorize Mike Dennehy to sign the agreement after the insurance certificate is received.

Motion was made by Mr. Henry and seconded by Mr. Spagnolo to authorize the Board of Supervisors Chairman to sign the Township of Pine's Electronic Community Message Sign Agreement with Highmark after the insurance certificate is received. The aye vote on the motion was unanimous. Motion carried.

ELECTRONIC COMMUNITY MESSAGE SIGN POLICY

Motion was made by Mr. Spagnolo and seconded by Mr. Henry to adopt the Township of Pine's Electronic Community Message Sign Policy. The aye vote on the motion was unanimous. Motion carried.

BID AWARD FOR THE GENERAL CONSTRUCTION CONTRACT FOR THE PUBLIC WORKS GARAGE

Motion was made by Mr. Spagnolo and seconded by Mr. Henry to award the bid for the general construction contract for the public works garage to Swede Construction in the amount of \$496,650 which includes the Base Bid plus Alt A1, Alt A2, Alt A3, Alt A4, Alt A5, and Alt A6. The aye vote on the motion was unanimous. Motion carried.

BID AWARD FOR THE MECHANICAL CONSTRUCTION CONTRACT FOR THE PUBLIC WORKS GARAGE

Motion was made by Mr. Spagnolo and seconded by Mr. Henry to award the bid for the mechanical construction contract for the public works garage to Advanced Mechanical in the amount of \$61,000 which includes the Base Bid plus Alt M1 and M3. The aye vote on the motion was unanimous. Motion carried.

BID AWARD FOR THE PLUMBING CONSTRUCTION CONTRACT FOR THE PUBLIC WORKS GARAGE

Motion was made by Mr. Henry and seconded by Mr. Spagnolo to award the bid for the plumbing construction contract for the public works garage to Newman Plumbing in the amount of \$164,799 which includes the Base Bid plus Alt P1, Alt P2, Alt P3, and Alt P4. The aye vote on the motion was unanimous. Motion carried.

BID AWARD FOR THE ELECTRICAL CONSTRUCTION CONTRACT FOR THE PUBLIC WORKS GARAGE

Motion was made by Mr. Henry and seconded by Mr. Spagnolo to award the bid for the electrical construction contract for the public works garage to I.E. Power in the amount of \$50,700 which includes the Base Bid plus Alt E1, Alt E2, Alt E3, and Alt E4. The aye vote on the motion was unanimous. Motion carried.

PURCHASE OF LIGHT FIXTURES FOR THE PUBLIC WORKS GARAGE

Motion was made by Mr. Spagnolo and seconded by Mr. Henry to award the bid for the purchase of required light fixtures for the public works garage to Architectural Lighting Sales, Inc. in the amount of \$19,289. The aye vote on the motion was unanimous. Motion carried.

2016 AMERICAN PLANNING ASSOCIATION ANNUAL CONFERENCE

Motion was made by Mr. Spagnolo and seconded by Mr. Henry to authorize Scott Anderson and Larry Kurpakus to attend the American Planning Association Annual Conference in Allentown, PA, October 16-18, 2016. The aye vote on the motion was unanimous. Motion carried.

2016 PA BUSINESS PRIVILEGE & MERCANTILE TAX ASSOCIATION ANNUAL CONFERENCE

Motion was made by Mr. Spagnolo and seconded by Mr. Henry to authorize Jan Kowalski to attend the 2016 Pennsylvania Business Privilege and Mercantile Tax Collectors Conference in Bethlehem, PA, September 28-30, 2016. The aye vote on the motion was unanimous. Motion carried.

2016 NORTH HILLS COUNCIL OF GOVERNMENTS ANNUAL DINNER

Motion was made by Mr. Henry and seconded by Mr. Spagnolo to authorize the Board of Supervisors to attend the North Hills Council of Governments Annual Dinner on September 22, 2016 at the Fox Chapel Yacht Club. The aye vote on the motion was unanimous. Motion carried.

SEPTEMBER 6, 2016 BOARD MEETING

Motion was made by Mr. Spagnolo and seconded by Mr. Henry to cancel the September 6, 2016 Board meeting due to lack of agenda items. The aye vote on the motions was unanimous. Motion carried.

ADJOURNMENT

Motion was made by Mr. Spagnolo and seconded by Mr. Henry to adjourn. The aye vote on the motion was unanimous. Motion carried.

The meeting adjourned at 7:00 p.m.



Recording Secretary



Township Manager