

MINUTES OF MEETING FOR TOWNSHIP OF PINE BOARD OF SUPERVISORS

TUESDAY, JANUARY 2, 2018

An Executive Session was held at 6:00 p.m. for the purpose of discussing Real Estate and Personnel matters.

Board members in attendance were: Michael J. Dennehy, Chair; Phil Henry, Co-Vice Chair; Ed Holdcroft, Co-Vice Chair, Pat Avolio and Frank J. Spagnolo. Also in attendance were: Gary J. Gushard, Solicitor; Scott Anderson, Township Manager; Amy Pampiks, Director of Human Resources and Larry Kurpakus, Director of Land Development and Code Enforcement.

Motion was made by Frank Spagnolo and seconded by Ed Holdcroft to terminate the executive session at 6:29 p.m. The aye vote on the motion was unanimous. Motion carried.

PLEDGE OF ALLEGIANCE

ROLL CALL

Mr. Michael J. Dennehy, Chair, called this meeting of the Township of Pine Board of Supervisors to order at 6:30 p.m.

Members in attendance were: Michael J. Dennehy, Chair; Phillip Henry, Vice-Chair; Edward J. Holdcroft, Vice-Chair, Pat Avolio and Frank Spagnolo. Also in attendance were: Gary Gushard, Tucker Arensberg, P.C., Solicitor; Scott Anderson, Township Manager; Amy Pampiks, Director of Human Resources; Tony Barbarino, Director of Public Works; Larry Kurpakus, Director of Code Administration and Land Development; Jan Kowalski, Director of Finance and Joni Patsko, Director of Parks and Recreation.

There were 4 visitors present.

ORGANIZATIONAL MEETING JANUARY 2, 2018

Motion was made by Ed Holdcroft and Seconded by Frank Spagnolo to Appoint Michael J. Dennehy as Chair of the Board of Supervisors for 2018. The aye vote on the motion was unanimous. Motion carried.

Motion was made by Frank Spagnolo and Seconded by Pat Avolio to Appoint Phillip D. Henry and Edward J. Holdcroft as co- Vice Chairs of the Board of Supervisors for 2018. The aye vote on the motion was unanimous. Motion carried.

Mr. Dennehy explained the obligations of the supervisors

Motion was made by Frank Spagnolo and Seconded by Ed Holdcroft to Appoint the Supervisors to serve on the following committees;

- Supervisor Members to the Northern Regional Police Department.
Michael Dennehy, Philip Henry, and Frank Spagnolo with Edward Holdcroft and Pat Avolio as alternates.
- Supervisor Representative to the North Hills Council of Governments
Frank Spagnolo as representative and Pat Avolio as alternate.
- Supervisor Liaison to the Wexford Volunteer Fire Company
Pat Avolio and Edward Holdcroft.
- Supervisor Liaison to the Pine-Richland School District.
Philip Henry as liaison and Pat Avolio as alternate.

- Supervisor Representative to the Police Pension Trust Committee
Michael Dennehy as representative and Pat Avolio as alternate.
- Supervisor Representatives to PENNDOT
Edward Holdcroft and Frank Spagnolo as representatives.
- Supervisor Representative to the McCandless Industrial Development
Pat Avolio as representative.
- Supervisor Representative to the North Pittsburgh Community Development Corporation
Michael Dennehy as representative and Frank Spagnolo as alternate.
- Chief Administrative Officer of the Township Non-Uniform Pension Plan
Pat Avolio as Chief Administrative Officer and Michael Dennehy as alternate.
- Supervisor Representative to Friends of Pine Community Parks
Edward Holdcroft and Pat Avolio as representatives.
- Two Supervisor Representatives to the Audit Committee.
Michael Dennehy and Pat Avolio as representatives.
- Supervisor Representative to the Allegheny County Association of Township Officials
Michael Dennehy serves as Director to the ACATO Board currently and Phil Henry as alternate.
- Supervisor Representative to the Allegheny North Tax Collection Committee
Michael J. Dennehy, Janice E. Kowalski, Alternate.

The aye vote on the motion was unanimous. Motion carried.

Motion was made by Phil Henry and Seconded by Pat Avolio to Appoint the following volunteers to serve on the following Boards, Commissions and/or Councils;

- Board of Appeals
Jeffrey Krill, Paul Lewandowski- Term to expire December 31, 2020.
- Environmental Advisory Council (2 Vacancies)
- Parks and Recreation Commission
Charles DeLisio- Term to expire December 31, 2020.
- Planning Commission (1 vacancy)
Michael Hansen, John Lombardo, Renee Evans- Terms to expire December 31, 2020
- Zoning Hearing Board (1 vacancy)
Michael Pfeifer- Term to expire December 31, 2020.

The aye vote on the motion was unanimous. Motion carried.

RESOLUTION 983

Motion was made by Phil Henry and seconded by Ed Holdcroft to adopt Resolution 983, appointing certain persons and/or firms or entities to various Township positions and making certain professional appointments for the Township of Pine and setting the official holidays to be observed by the Township of Pine for calendar year 2018. The aye vote on the motion was unanimous. Motion carried.

RESOLUTION 984

Motion was made by Frank Spagnolo and seconded by Pat Avolio to adopt Resolution 984, establishing dates, times, and location of the regular meetings of the Board of Supervisors of the Township of Pine for calendar year 2018. The aye vote on the motion was unanimous. Motion carried.

REGULAR MEETING JANUARY 2, 2018

CORRESPONDENCE FOR THE BOARD OF SUPERVISORS

Mr. Anderson reported there was no additional correspondence.

PUBLIC COMMENT

Mr. Dennehy asked if there was anyone present wishing to comment on an item not on the agenda. There were no requests to address the Board of Supervisors.

APPROVAL OF MINUTES

Motion was made by Frank Spagnolo and seconded by Ed Holdcroft to approve the minutes of the Business Meeting of December 4, 2017. The aye vote on the motion was unanimous. Motion carried.

CONTINUATION OF ORDINANCE 383, VACATING A PORTION OF CEDAR WOOD DRIVE

Mr. Gushard explained the past discussions regarding vacating a portion of Cedar Wood Drive including information from past public comments. Mr. Gushard commented that the ordinance has been revised and additional public notice should be provided. Mr. Gushard requested the action continue to be tabled until the January 16, 2018 meeting.

Motion was made by Frank Spagnolo and seconded by Ed Holdcroft to continue to table Ordinance 383, vacating a portion of Cedar Wood Drive. The aye vote on the motion was unanimous. Motion carried.

YEARS OF SERVICE- JONI PATSKO

Mr. Dennehy, on behalf of the Board of Supervisors and the Township staff, congratulated and thanked Joni Patsko, Director of Parks and Recreation on achieving 25 years of service with the Township of Pine and wished her much continued success in developing recreational programs at the Pine Community Center and within our community parks.

APPROVAL OF RESOLUTION 985

Mr. Gushard reported Resolution 985 allows for taking over the Lake MacLeod Phase 3 roads. The conditions include; Financial security in favor of the Township in the amount of \$15,179.04 for a period of 18 months for ongoing maintenance, and the continued maintenance of the remaining portion of previously posted financial security for the developments storm water control system and facilities until the required Notice of Termination (for erosion and sedimentation control) has been filed and approved by the Allegheny County Conservation District.

Mr. Avolio stated concern regarding acceptance of these roadways within Phase 3 because of the continued erosion and sediment compliance issues with the Allegheny County Conservation District. Mr. Avolio asked if the Township is holding enough money to be responsible for the conservation issues in addition to maintaining the roads.

Mr. Spagnolo asked if the Township is currently in compliance with the Allegheny County Conservation District. He expressed that the Township should have more information and discussion prior to taking over the Lake MacLeod Phase 3 roads.

Tim Shiply, the developer for Lake MacLeod, stated to the Board of Supervisors that there are no infractions that he is aware of that would keep the Township from taking over the roads. The concerns regarding storm water run-off and sediment are from outside the development and should not affect the decision for the Township to maintain the roads.

Mr. Spagnolo stated that the Township will look at the facts and findings of the Allegheny County Conservation District to ensure the level of liability that the Township will have.

Mr. Shiply stated that the responsibility of the run-off and sediment falls under the rules of the Homeowners Association. He did not feel that these issues should keep the Township from adopting the roads.

Mr. Spagnolo stated that the Township would not assume responsibility for the roads until we have confirmation from the Allegheny County Conservation District assuring the Township that the Lake MacLeod erosion and sedimentation controls are compliant. Mr. Spagnolo stated that the Township will thoroughly look at what is needed to adopt the roads

Motion was made by Frank Spagnolo and seconded by Ed Holdcroft to table Resolution 985, Dedication of Lake Macleod Phase 3 Roads. The aye vote on the motion was unanimous. Motion carried.

MARRA SUBDIVISION LOT #7 REVISED

Miller Drive Development is proposing a two-lot subdivision of Lot #7 in the Marra Plan of Lots. The approved plan for Lot #7 was for the original property owner to build on. The property owner transferred the lot to the developer and now the developer would like to divide the lot. Mr. Spagnolo asked if the proposed new lot sizes would comply with Township code. Mr. Kurpakus explained that the proposed new lot sizes were within Township code. Utilities and facilities are existing to serve the new lots. The Marra Plan was approved as a standard subdivision on 1/5/2015. No waivers or modifications are requested. The Planning Commission recommended approval with conditions at their 12/11/2017 meeting.

Motion was made by Frank Spagnolo and seconded by Pat Avolio to approve preliminary and final approval of the Marra lot #7 revised subdivision plan with the following conditions; Compliance with the Lennon Smith Souleret Engineers review letter dated December 5, 2017, including all lots on the cul-de-sac have a minimum frontage of 60' per section 78-39. N, compliance with all conditions of approval of the Marra Plan dated 1/5/2015, sanitary easement to be provided on lot 7-R-2. The aye vote on the motion was unanimous. Motion carried.

PINE COMMUNITY CENTER PURCHASE EQUIPMENT

Ms. Patsko presented the COSTAR bid costs of replacing (7) existing treadmills. Ms. Patsko stated that the existing treadmills would be traded in to offset the cost of the new purchase. She summarized that all routine and annual maintenance had been performed and the equipment now meets the requirements of the capital replacement schedule.

Mr. Spagnolo asked if the replacement treadmills would be better for the users and would they be interactive. Ms. Patsko explained that the Life Fitness treadmills would be the closest replacement to the current treadmills and the most user friendly. Ms. Patsko reported that the Pine Community Center staff has tested the replacement treadmills and approved them.

Motion was made by Frank Spagnolo and seconded by Pat Avolio to approve the purchase of (7) Life Fitness Treadmills from G&G Fitness in the amount of \$59,563.70 for the Pine Community Center. The aye vote on the motion was unanimous. Motion carried.

FINANCIAL REPORT

Motion was made by Frank Spagnolo and seconded by Ed Holdcroft to accept the Financial Report for the month of November 2017 and ratify the payment of bills to those vendors listed thereon. The aye vote on the motion was unanimous. Motion carried.

AUTHORIZATION TO ADVERTISE

Motion was made by Frank Spagnolo and seconded by Ed Holdcroft to authorize advertising for bids on the 2018 Roadway Improvement Program. The aye vote on the motion was unanimous. Motion carried.

Motion was made by Ed Holdcroft and seconded by Pat Avolio to authorize advertising for bids on the 2018 Road Maintenance & Crack Sealing Contract. The aye vote on the motion was unanimous. Motion carried.

ADJOURNMENT

Motion was made by Frank Spagnolo and seconded by Ed Holdcroft to adjourn.
The aye vote on the motion was unanimous. Motion carried.

AGENDA ITEMS FOR NEXT MEETING:

Resolution 985, Adoption of Lake MacLeod Phase 3 roads.
Ordinance 383, Vacate a portion of Cedar Wood Drive.

The meeting adjourned at 6:53 p.m.



Recording Secretary



Township Manager