

## MINUTES OF MEETING FOR TOWNSHIP OF PINE BOARD OF SUPERVISORS

FRIDAY, AUGUST 31, 2018

Mr. Michael J. Dennehy, Chair, called this meeting of the Township of Pine Board of Supervisors to order at 12:30 p.m.

### ROLL CALL

Members in attendance were: Michael J. Dennehy, Chair; Edward J. Holdcroft, Vice-Chair, Phil Henry, Vice-Chair; Pat Avolio and Frank Spagnolo. Also, in attendance were: Gary Gushard, Tucker Arensberg, P.C., Solicitor; Scott Anderson, Township Manager; Larry Kurpakus, Director of Code Administration and Land Development; Tony Barbarino, Director of Public Works; Joni Patsko, Director of Parks and Recreation; Jan Kowalski, Director of Finance.

There were 2 visitors present.

### PUBLIC COMMENT

Mr. Dennehy asked if there was anyone present wishing to comment on an item not on the agenda. There were no requests to address the Board of Supervisors.

### SWEARING IN OF NORTHERN REGIONAL POLICE OFFICERS

Captain John Sicilia introduced each of the following officers with their respective backgrounds; Officer Troy Hadza, Officer Ismael Lopez, Officer Devon Siegfried.

Board of Supervisors Chairman. Michael Dennehy swore the following officers in and on behalf of the Board of Supervisors welcomed them to the Northern Regional Police Department; Officer Troy Hadza, Officer Ismael Lopez, Officer Devon Siegfried.

### 2019 BUDGET DISCUSSION ITEMS

#### **GENERAL GOVERNMENT- Tax Relief- Homestead Exemption/Millage Reduction.**

Ms. Kowalski reported that there are several ways to determine if and how tax relief could be accomplished for the 2019 tax year and possible future years.

Mr. Avolio commented that the Township should pass a tax relief ordinance which then could allow the Township to determine if relief is feasible.

Motion was made by Pat Avolio and seconded by Michael Dennehy to authorize the preparation and advertisement of an ordinance to permit a Municipal Homestead Exemption. The ayes were Michael Dennehy, Ed Holdcroft and Pat Avolio, the nays were Frank Spagnolo and Phil Henry. Motion carried.

#### **COMMUNITY CENTER- PCC Capital Construction.**

Ms. Patsko reported that the Pine Community Center had several proposed projects including; Phase 2 change-over gym lights to LED; Replace existing analog security cameras with digital cameras and add a new DVR with longer record period; Replace front sidewalk concrete; PCC 10-year anniversary celebration; Complete meeting room security updates including meeting room voice to text software for meeting documentation.

The Board of Supervisors determined that the 2019 budget would include the following for the Pine Community Center; phase 2 change-over gym lights to LED, replace existing analog security cameras

with digital cameras and add a new DVR with longer record period, replace the front sidewalk with concrete, the PCC 10-year anniversary, complete meeting room security updates including meeting room voice to text software for meeting documentation, but would not include; replacing the Men's locker room carpet.

#### **MUNICIPAL BUILDING-** Municipal Building Maintenance.

Mr. Anderson reported that the Municipal Building Updates include: Updating the carpeting in Municipal Building; Outdoor Landscaping and updating the lighting in the Municipal office areas to LED.

Mr. Barbarino reported that part of the Municipal Building updates would include; adding space and remodeling the Public Works break room area.

The Board of Supervisors determined that the 2019 budget would include the following for updates to the Municipal Building; carpeting, outdoor landscaping, upgraded lighting (LED) and a remodel of the Public Works break room.

#### **POLICE-** Municipal Building Maintenance

Mr. Anderson reported that one of the rooftop Heating/Air Conditioning units for the Police Department area of the building is showing signs that it is need of replacement. The unit is original to the construction of this portion of the building and is over 25 years old.

The Board of Supervisors determined that the 2019 budget would include the following; replacement of the Northern Regional Police Department area of the Municipal Building heating/air conditioning unit.

#### **FIRE-** Increase in Municipal Fire Department Contribution- Fire Department *(Due to repairs and replacement of Fire Trucks)*

Mr. Holdcroft reported that recently the Wexford Volunteer Fire Company notified the Township that its Aerial Truck needed repairs to the hydraulic cylinders and the truck was "out of service". At that time, it was undecided whether to repair and keep the truck or repair and then replace the truck due to the age of the truck. Mr. Holdcroft reported that he had met with several members of the Wexford Volunteer Fire Company to discuss the options they have with the trucks. Mr. Holdcroft reported to the Board that it was determined to fix the truck and use the sale or the trade-in value towards a replacement truck. Mr. Holdcroft reported that by purchasing 2 trucks together there is a discount applied to the purchase which will expire at the end of September 2018

The Board of Supervisor's determined that the 2019 budget would include the following; purchase of a replacement Pumper Truck and a new Aerial Truck for the Wexford Volunteer Fire Company.

The Board of Supervisors approved the addition of a 2018 Municipal Contribution for the purpose of the Wexford Volunteer Fire Company having the ability to order the 2 Trucks within the discount period ending September 2018.

Motion was made by Pat Avolio and seconded by Ed Holdcroft to authorize an additional 2018 Municipal contribution to the Wexford Volunteer Fire Company in the amount of \$500,000 for deposit on 2 replacement Fire Trucks. Aye vote on the motion was unanimous. Motion carried.

## CODE ADMINISTRATION-

### Sidewalk

Mr. Kurpakus reported on the Swinderman Road Pedestrian Improvements at, 160 & 194 Swinderman Road are existing use parcels not expected to be developed in the future. These parcels currently do not have installed sidewalks. Completion of the sidewalk across these parcels will complete full pedestrian sidewalk access along Swinderman Road.

The Board of Supervisor's determined that the 2019 budget would include the following; the Swinderman Road Pedestrian Improvement.

Mr. Kurpakus reported on the 220 Wallace Road Pedestrian Improvement, 220 Wallace Road is an existing residential use parcel not expected to be developed in the future. This parcel currently does not have installed sidewalks. Completion of the sidewalk across these parcels will complete full pedestrian sidewalk access from the Tanglewood Plan to the Village at Pine and Route 19 Businesses.

The Board of Supervisor's determined that the 2019 budget would include the following; the 220 Wallace Road Pedestrian Improvement.

### Parks and Recreation

Mr. Kurpakus reported on Pine Park Southwest Pedestrian Access (Multi Year Project)- Developed Pedestrian access is currently not provided to the Southwest portion of Pine Park. Residents of the Pine Timbers and Rabold Fields neighborhood access the park through undeveloped wood trails and non-defined routes. Detailed planning, easement acquisition and cost estimates would define budget needs for future construction and provide the documents necessary for Grant Applications.

The Board of Supervisor's determined that the 2019 budget would include the following; the Pine Park Southwest Pedestrian Access (Multi Year Project).

### General Fund

Route 19 Pedestrian Lighting Program (Multi Year Project), Mr. Kurpakus reported that Township Code requires the installation of pedestrian light fixtures within the Towns Center Design Overlay (TCDO) District. Currently individual property owners provide electric service and maintain the light fixtures. On-going efforts are ineffective at keeping the fixtures maintained and operating during evening hours and a majority of the fixtures have gone unmaintained and are inoperable.

Mr. Kurpakus reported that the Township of Pine is required to perform building plan reviews and inspections per the PA UCC requirements. Current work volume is exceeding staff level capacity. A dedicated contracted consultant will allow flexibility when work volumes exceed staffing levels and assist during staff vacations and provide additional staff time to perform work on other priority projects.

Mr. Kurpakus reported on the design and installation of decorative features for all traffic signals and update banners for existing light fixtures in the "Old Wexford" area.

Mr. Kurpakus reported on the demolition and disposal of the out of service Wind Turbine.

The Board of Supervisor's determined that the 2019 budget would include the following; the Route 19 Pedestrian Lighting Program (Multi Year Project), the UCC Building Plan review and building inspection consulting, the demolition and disposal of the wind turbine but would not include the following; decorative features for all traffic signals.

## **WATER DISTRICT- Sewer/Water District**

Mr. Anderson reported that a valid petition has been received requesting the creation of a Water District for the three residents of Skylark Drive. Mr. Anderson reported that the Township provides initial funding for a public main waterline for the Skylark Drive through the creation of the Skylark Drive Water District. Grant funding through the Allegheny County "Community Infrastructure and Tourism Fund" (CITF) may be available to assist with the funding of this project.

The Board of Supervisor's determined that the 2019 budget would include the following; Skylark Drive Water District.

## **PUBLIC WORKS**

### **PW Capital Purchase**

Mr. Barbarino reported that the larger plow vehicles used by the Public Works Department are on an approximate ten-year replacement schedule. Replacement of the 2009 10-ton salting and plow truck in 2019 will make the vehicle proposed for replacement at 10 years old with approximately 22,000 miles.

Mr. Barbarino reported that the truck issued to the Director to travel to and from home and use daily around the Township is scheduled for replacement. The truck is a 2011 Chevrolet Colorado with approximately 62,000 miles.

### **Additional Personnel/Vehicle**

Mr. Barbarino reported that a review of the existing winter procedures and the determination that additional personnel and resources are not currently needed if snow removal times are deemed acceptable.

### **Salt Brine System**

Mr. Barbarino reported that the current salt brine system is outdated making parts and service are hard to provide. The system was bought new in 2011 and at that time it was a first-generation prototype unit. Mr. Barbarino reported that a new brine system would improve efficiency and would produce brine more effectively.

The Board of Supervisor's determined that the 2019 budget would include the following; replacement of the 2009 10-ton salting and plow truck, the sale of the 2009 vehicle on Municibid and a new Salt Brine System but would not include the following; replacement of the 2011 Chevrolet Colorado.

## **STORM SEWERS- Storm Sewers and Drains**

Mr. Barbarino reported that the failing concrete storm sewer pipe crossing under Manor Road needs to be replaced. Mr. Barbarino reported that Lennon, Smith and Souleret Engineering will coordinate the replacement of the pipe with the road paving contract. Manor Road could be closed for up to 2 weeks.

Mr. Anderson reported that the PRP Plan was mandated by the DEP and approved by the Board in early 2018. The PRP plan requires the Township to reduce pollution caused by erosion and sedimentation per the plan's directives. Mr. Anderson reported that the plan is to remain compliant with the DEP mandates while keeping the projects within the determined budget amount.

Mr. Anderson reported that the Township continues with the maintenance plan to repair and correct stormwater ponds maintained by the Township. These ponds include the plans that “opted-in” to the Township program in 2018.

The Board of Supervisor’s determined that the 2019 budget would include the following; replace the failing concrete storm sewer pipe crossing under Manor Road, continue the Pollution Reduction Plan (PRP) and Stormwater Pond Maintenance.

**MAINTENANCE/STREETS- Maintenance and Repairs to Streets**

Mr. Barbarino reported that a bridge inspection report was performed in 2017 by GAI Consultants for PennDOT on the Lyndhurst Bridge. A few maintenance items were reported, and recommendations were made to the Township.

The Board of Supervisor’s determined that the 2019 budget would include the following; the maintenance and repair of the Lyndhurst Bridge.

**TRAFFIC SIGNALS- Traffic Signals**

Mr. Anderson reported that the Township would like to install a traffic signal at the intersection of Route 910 at Church Road. Mr. Anderson reported that the design and permitting for the light will be completed by the end of 2018 and budgeted for construction in 2019.

Mr. Anderson reported that the Township has met with PennDOT to design traffic improvements and add a traffic signal for Babcock Boulevard at the Red Belt (near the 7-11 store).

Mr. Anderson proposed an upgrade to traffic signals at PRHS and the Red Belt at Babcock. Detection cameras would be replaced with more reliable radar detectors. Mr. Anderson reported that the cameras tend to fog over and, the sun glares makes the camera malfunction at times, radar units do not have this issue.

The Board of Supervisor’s determined that the 2019 budget would include the following; installation of a traffic signal at Route 910 and Church Road, Design traffic improvements and traffic signal for Babcock Boulevard at the Red Belt and upgrade to traffic signals at PRHS and the Red Belt at Babcock.

**MAINTENANCE/STREETS- Maintenance and Repairs to Streets**

Mr. Barbarino requested an increase to the Maintenance and Repairs to Streets to allow for additional road miles of the Township owned and maintained roads.

The Board of Supervisor’s determined that the 2019 budget would include the following; an increase to the 2019 maintenance/streets program for crack sealing and road paving.

**PARKS- Parks**

Mr. Anderson reported that the Township may pursue the purchase of additional property for future park and possible municipal expansion.

Ms. Patsko reported that Parks would like to install a Handicap Accessible trail to connect the roadway trail to other park trails, including the parking area at the trailhead and the pond.

Ms. Patsko reported that Parks would like to mill and pave the top, middle and lower soccer field parking areas as per the paving replacement plan.

The Board of Supervisor's determined that the 2019 budget would include the following; pursuit of the possible purchase of additional park and municipal property, the Handicap Accessible Trail with parking area at the trailhead but would not include the following; milling and paving of the soccer field parking areas; top, middle or lower.

#### **COMMUNITY CENTER- Capital Construction**

Ms. Patsko reported that the Pine Community Center would like to develop a new Master Plan including; Expansion of the fitness & exercise area, expansion of the exercise rooms and future space planning.

Ms. Patsko requested additional funds to celebrate the 30<sup>th</sup> Anniversary of Community Day.

Ms. Patsko requested funding to conduct a resident survey regarding the desire or non-desire of a pool or wet feature as a part of the Pine Community Center or elsewhere in the Pine Community Park.

The Board of Supervisor's determined that the 2019 budget would include the following; PCC Master Planning- but at a budget amount lower than requested, for expansion of the fitness & exercise areas, the exercise rooms and including future space planning, additional funding for the Community Day 30 Year anniversary celebration and the pool/wet feature resident survey.

#### **SOLID WASTE COLLECTION- Solid Waste Collection**

Mr. Anderson reported that the contract with Vogel Disposal will be expiring in 2019, however there is a five-year extension provision extending the contract for an additional five (5) year period. Mr. Anderson stated that he will contact Marshall Township and evaluate if the 5-year extension is the best option.

The Board of Supervisors recommended extending the existing contract for the additional 5-year period with Vogel Disposal upon concurrence with Marshall Township.

#### **MISCELLANEOUS- Tree Trimming**

Mr. Barbarino reported that there are trees on certain roadways that need to be trimmed back and/or removed to; allow sunlight in to dry out roadways, for line of site issues and damage to plow trucks.

The Board of Supervisor's determined that the 2019 budget would include the following; the Right of Way tree trimming and removal.

#### **ADJOURNMENT**

Motion was made by Frank Spagnolo and seconded by Pat Avolio to adjourn.  
The aye vote on the motion was unanimous. Motion carried.

The meeting adjourned at 3:15 p.m.

  
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Recording Secretary

  
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Township Manager